



## REQUEST FOR SERVICES - STEPS PROGRAM

4660 Viewridge Avenue San Diego, CA 92123

Phone: (858) 565-2510 Fax: (858) 408-9769

Date of Referral: \_\_\_\_\_

### Referring Party Information

Name of Agency/Program: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Youth Information

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Gender: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ Language Preferred: \_\_\_\_\_

Insurance: Medi-Cal  Private  Other  Policy #: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

School/District: \_\_\_\_\_ IEP: YES/NO

### Legal Guardian Information

Name(s): \_\_\_\_\_ Relationship: \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Language Preferred: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

### Parents/Caregiver Information (if different from the legal guardian)

Name(s): \_\_\_\_\_ Relationship: \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Language Preferred: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

**Please describe the reason for the referral including specific sexual behaviors by youth:**

**Please provide mental health treatment including dates, provider, diagnosis and psychiatric hospitalization:**

**Please list current medications and the prescribing doctor:**

**Please describe current or historical information of physical and/or verbal aggression**

**Please describe current or historical substance use:**

**Please describe current potential for harm including high risk behaviors (i.e., self-injurious behavior, suicidal ideation, homicidal ideation):**

**Please list any physical health concerns and/or allergies:**

**\*\*Please provide all available supporting documentation. This may include:**

Behavioral Health Assessment  
Psychological Evaluation Social  
Study  
Individualized Education Plan  
CWS Detention or JD Reports  
Authorization to use or Disclose Protected Health Information (04-24AP/04-24AC) Any other  
documentation pertaining to the reason for the referral

**Thank you for taking the time to make a referral to STEPS. We will be contacting you and/or the caregiver to schedule a screening. Please let us know your preferred days and times:** \_\_\_\_\_

For questions or additional information, please contact the Program Manager:

Wences Savaiki at [stepsreferrals@turnbhs.org](mailto:stepsreferrals@turnbhs.org)